



Reference No

Agenda
Item No.8a.ivLog No
064**For Office Use**

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group

Name of Organisation	Shaw & Whitley Pre School		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

2 – Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Without
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	Outside classroom/ play area and wildlife conservation area
Where will your project take place?	Shaw & Whitley Village Hall
When will your project take place?	ASAP
How many people will benefit from your project?	35/40 pre school children and others
How does your project demonstrate a direct link to the Community Plan for your area? Please provide a reference/page no.	Fulfilling young childrens potential Awareness of environmental impact Ensuring that vulnerable families and children access to appropriate support

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

Providing a resource for young children to fulfill their physical potentials (hand-eye co-ordination, bike skills, exercise). To encourage children to consider the environment in terms of recycling, reusing, planting, composting etc

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We have been aware that we are not fulfilling the OFSTED requirements by providing our children with an enclosed, safe area for the children to independently choose and use play equipment. The children are in a small hall where physical play is difficult to provide due to health and safety restraints. All the pre school children now and in the future will benefit from an outside area. The friendship club will have a ramp access to this area and all other users of the community hall will have a pleasant area to use which at present is unsightly, difficult to access and of no real use / potential (See play advisor letter)

Any other information about your project.

Our 'outside' classroom/ area will be used all year round because of the canopy we plan to erect. 'Messy' play activities can be undertaken also and the children will be able to participate in 'science' and 'gardening' activities and see their planting evolve and take care of their planting areas. The access to the outdoor classroom is vital to allow children to independently select their learning experiences outside

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male <input type="text"/>	Female <input type="text"/>
25 – 50 years	Male <input type="text"/>	Female <input type="text"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black & Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Inhouse fundraising specific to outside area . Seek other grant possibilities

If you were not awarded the full amount requested, what would be the impact on your project?

Project would be delayed so more funding could be sought or project would be scaled down to remove direct access to outdoor classroom

How will you know whether your project has made a difference in the community?

Ongoing positive feedback from staff, parents and children. Children participating in outside physical activities. A positive OFSTED report showing we fullfill the outdoor curriculum requirements. Feedback from other hall users

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Heart FM & Southern Electric

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year Ending: 2009

Month: August

Year: 2009

A - Total Income:

£47,281.34

B - Minus Total Expenditure:

£43,090.09

Surplus/Deficit for year: (A minus B)

£4,201.25

Free Reserves held:

£8,200

5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Installation of double doors	£1,350	Own Fundraising/Reserves		£
Staging area & steps/ramp	£600			£
Lean to canopy	£930	Parish/Town Council	P	£4,000
To supply & Build shed	£460			£
Skip hire	£175	Trusts/Foundations		£
construct patio	£2,310			£
To clear area under tree	£600	In Kind		£
Play equipment, plants, chipping	£			£
and legal costs	£1,900	Other		£
Required by Melksham Without	£	Southern Electric	C	£1,000
iron front fencing	£1,000	SE grant match	C	£1,000
	£	Heart FM	C	£1,909
	£			£
TOTAL PROJECT EXPENDITURE	£11,895	TOTAL PROJECT INCOME		£7,909

Total Project Income B	£7,909
Total Project Expenditure A	£11,895
Project Shortfall A – B	£4,000
Award sought from Wiltshire Council Area Board	£4,000
BANK DETAILS	
Please give the name of the organisations' Bank Account e.g. Barclays	
Please give the title name of the organisations' Bank Account e.g. current	

6 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

All users can use the area as there will be ramp access facilitating disabled and pushchair use. Children who may not have access to an outside play area. Will benefit as will children with special needs

b) How does your project work to promote inclusion, participation and good community relations?

All age groups/ hall users can use the outdoor area. This is already an established community resource which will be improved by this area/ resource. We have worked in partnership with the local community to ensure this meets their approval

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups) Friendship group

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit Environmental Impact
 - Planning permission applied for (date) or granted (date) 09/08/2010
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: I

Date: 30/08/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team